



Book	Job Descriptions
Section	Job Descriptions
Title	ASSISTANT COACH
Code	
Status	Active
Adopted	September 8, 2021
Last Revised	July 12, 2023

ASSISTANT COACH

Job Title: Assistant School Coach

Reports to: Head Coach

Qualifications:

- A. B.A. or B.S. degree with teaching certificate preferred.
- B. Previous coaching experience is desirable.
- C. Experience working with children.
- D. Great communication skills with students, parents and school staff.

Term of Employment: Twelve (12) months

General Performance Responsibilities:

- A. Work under the direction of the Head Coach in implementing the plan for, and teaching the skills of the particular sport.
- B. Become more knowledgeable in the areas of health and safety by participating in appropriate classes, clinics, and workshops.
- C. Strive to know each participant as an individual.
- D. Work to achieve the objectives of the district as outlined in administrative regulations and the Student Activity Code.
- E. Make a persistent and conscious effort to keep current as to the appropriate coaching methodologies, and to implement these techniques with all the sport participants.
- F. Assist the Head Coach with the inventory, issuing and collection of all equipment.
- G. Assist the Head Coach with the collection of all required district paperwork.

- H. Carry out all duties and responsibilities as determined by the Head Coach. Example: scouting
- I. To uphold the highest ethical standards by acting with honesty and fairness at all times. Does not act in any way that undermines the integrity of the game or the spirit of fair play by excessively arguing/questioning the calls of officials.
- J. To be a role model for the athletes by demonstrating integrity, self-discipline, and good sportsmanship as well as communicating those same expectations for all athletes.

Other Assigned Responsibilities: As assigned by the Head Coach.

Evaluation: The assistant coach will be evaluated by the Head Coach annually.